

# BPC FOOD SERVICE ORDER FORM

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**Event Name**

**Rm # Event Contact**

**Food Service Date and Times**

**Special Dietary Needs; indicate how many each:**

*(add \$2.00 per person per special meal)*

**COST x # = TOTAL**

**BREAKFAST (base charge per person; Includes coffee/tea service)**

\$2	x		=	\$0
\$3	x		=	\$0

**Breakfast options below, check boxes and add guest count to each item**

Items below are \$1 per guest

- |  |  |
|--|--|
| <input type="checkbox"/> Fresh fruit<br><input type="checkbox"/> Pastries or Bagels and cream cheese<br><input type="checkbox"/> Yogurt and granola<br><input type="checkbox"/> Hard-boiled eggs | <input type="checkbox"/> Pancakes<br><input type="checkbox"/> Roasted Potatoes<br><input type="checkbox"/> Oatmeal (stir-ins provided) |
|--|--|

\$1	x		=	\$0
\$1	x		=	\$0
\$1	x		=	\$0
\$1	x		=	\$0

Items below are \$2 per guest

- |   |  |
|---|--|
| <input type="checkbox"/> Bacon<br><input type="checkbox"/> Sausage<br><input type="checkbox"/> Scrambled eggs | <input type="checkbox"/> Egg Strata<br><input type="checkbox"/> Egg Cups |
|---|--|

	x		=	\$0
\$2	x		=	\$0
\$2	x		=	\$0
\$2	x		=	\$0

**LUNCH OR DINNER Includes cookies, coffee/tea service (upgraded dessert \$1)**

**Light Meal, \$5.00 a guest, choose from the following:**

- Sandwich Buffet, Green salad, Chips
- Single Dish Hot Meal OR Single Soup option, Green Salad and Bread
- 2 Varieties of Soup, Green Salad and Bread
- Fusion Bowls (maximum order 25)

\$1			=	\$0
\$5	x		=	\$0
\$5	x		=	\$0
\$6	x		=	\$0
\$10	x		=	\$0

**Buffet Style Meals \$8 per guest. Choose ONE from EACH category**

**Entrees (include each special meal in total)**

- Chicken
- Beef
- Lasagna
- Chef's Choice

**Salads**

- Mixed Green
- Ceasar
- Spinach
- Chef's Choice

**Starches**

- Rice Pilaf
- Mashed Potatoes
- Polenta
- Chef's Choice

**Vegetables**

- Seasonal Roasted Veggies
- Chef's Choice

\$8	x		=	\$0
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**BREAK TIME OR A LA CARTE ITEMS:**

- |                          |   |
|--------------------------|---|
| X                        | Coffee & Tea Service **Lemonade & Iced Tea available upon request |
| <input type="checkbox"/> | Spa waters, hot cocoa, fruit juice, tomato juice; choose two      |
| <input type="checkbox"/> | Breakfast Pastries  |
| X                        | Cookies and Dessert Bars  |
| <input type="checkbox"/> | Cheese and Crackers   |
| <input type="checkbox"/> | Fresh Seasonal Fruit  |
| <input type="checkbox"/> | Individual/warm appetizers  |
| <input type="checkbox"/> | Plated Desserts (ex. pie, brownie & ice cream, etc)               |

COST	x	GUESTS	=	COST
\$1	x		=	\$0
\$0.50	x		=	\$0
\$2	x		=	\$0
\$2	x		=	\$0
\$1	x		=	\$0
\$1			=	\$0
\$3	x		=	\$0
\$3	x		=	\$0

**DISHWARE PACKAGE:** glasses, mugs, plates, silverware (no cost for papergoods)

**LINENS:** Per Table (such as seating at 8 per table, food, beverage, break out rooms)

**LINENS:** Napkins per guest

**FLOWERS:** Available upon request

*Cost of flowers are based on individual event needs*

\$1	x		=	\$0
\$3.84	x		=	\$0
\$0.12	x		=	\$0

**BPC INTERNAL USE ONLY:**

**FINAL TOTAL =**

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Account to charge

Approval signature and date

updated 6/19